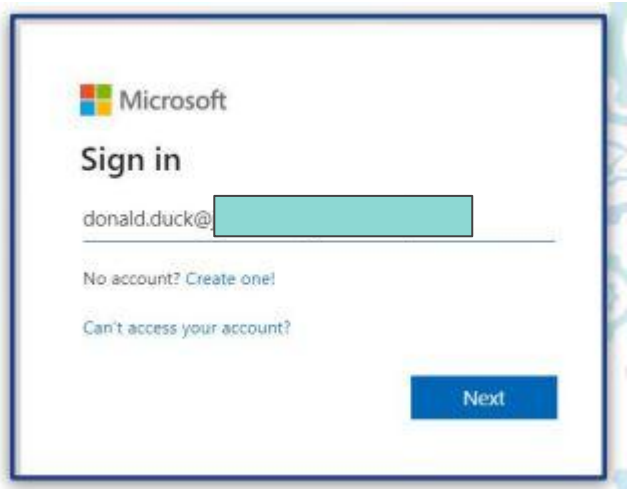
How to Setup the Microsoft Authentication (MFA) with Cell Phone Text or Call

Sign into your Whitley County email

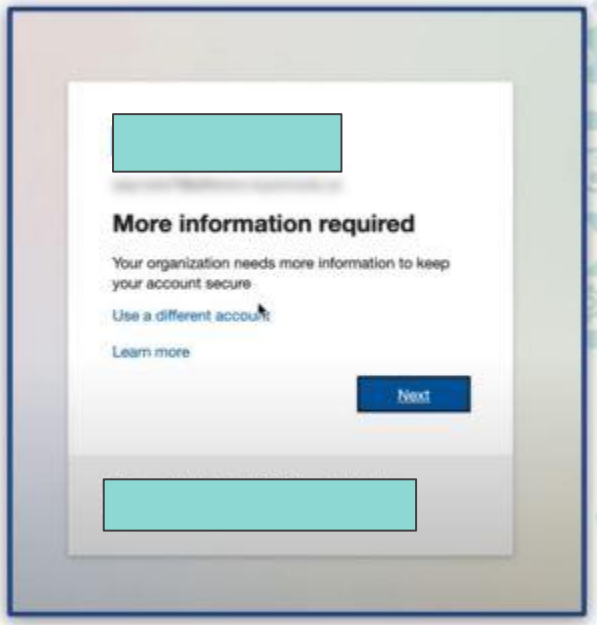
Open a web browser and go to our home page.

Select Staff and choose Webmail or click the link below

https://login.microsoftonline.com/

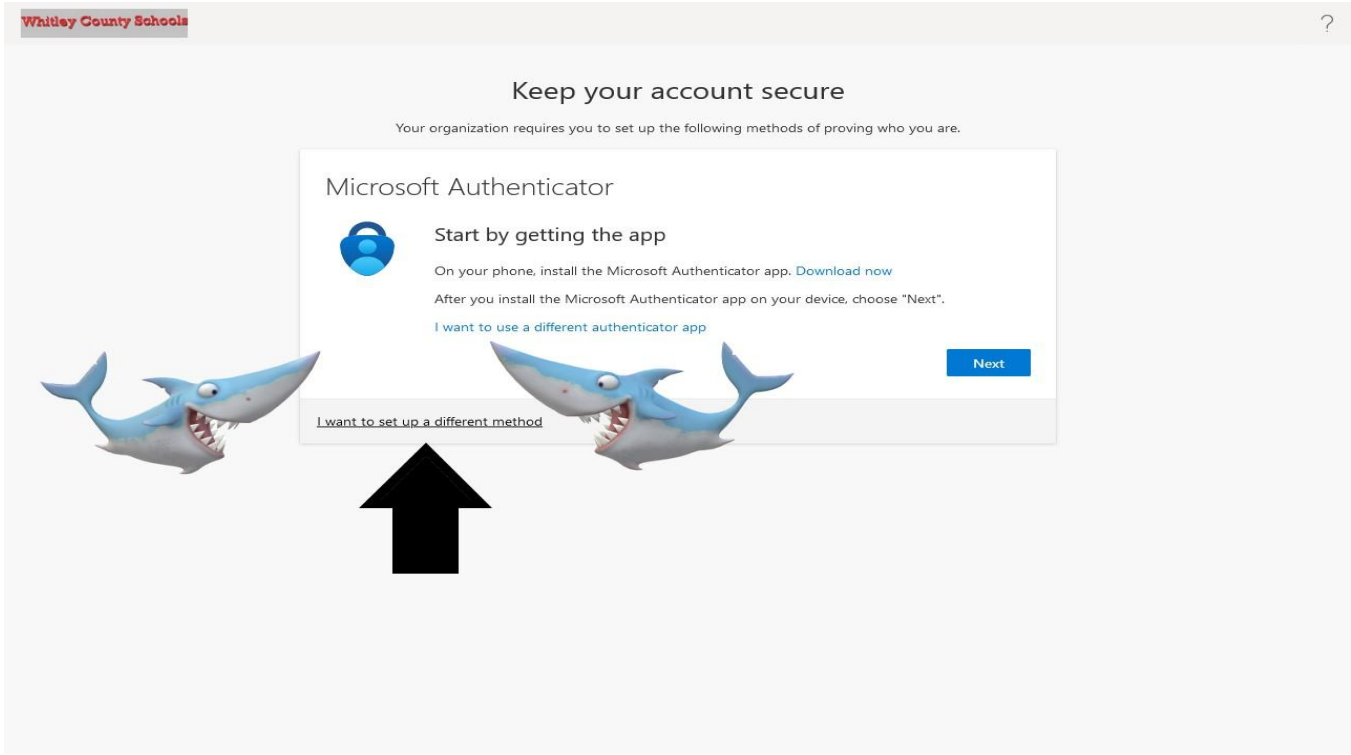


Click next at more information required.

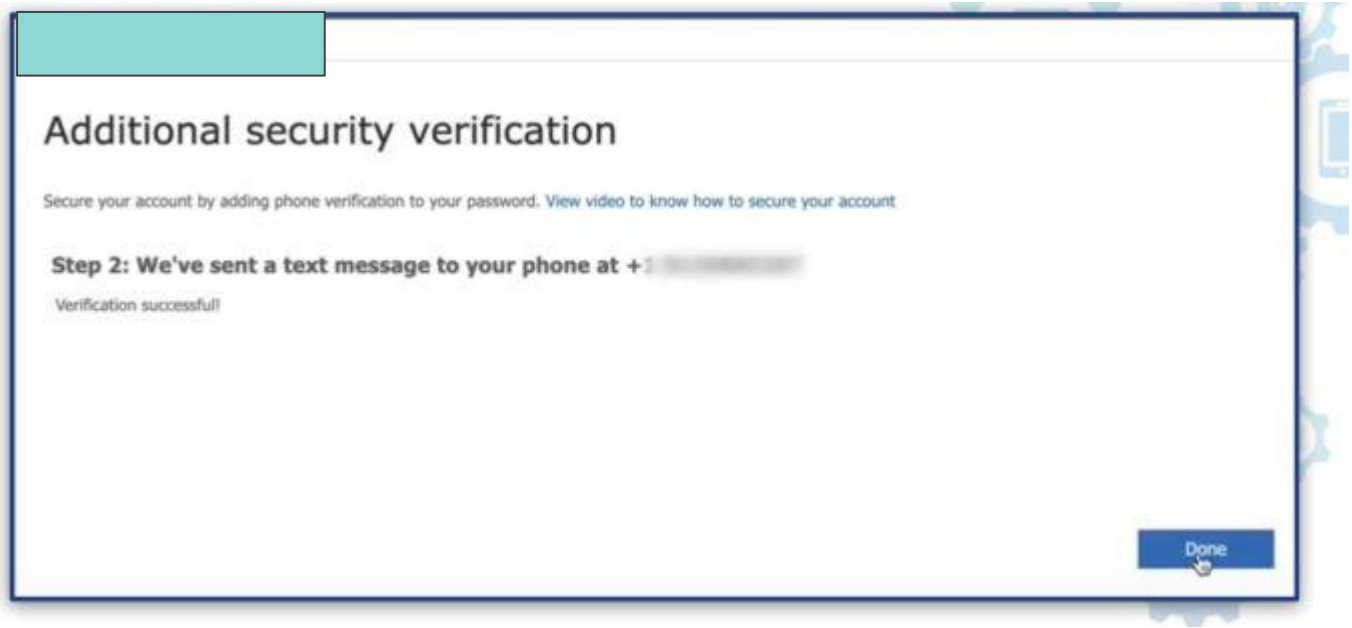


If you do not get this prompt make sure to sign completely out of your email, not just close the window.

For call or text select: I want to setup a different method.



You will be directed to the additional security verification screen. This is how you will be contacted. Selecting authentication phone and send me a text is the simplest method.

1. Select country
2. Enter your cell number
3. Choose send a code
4. Or call me

If you choose text you will receive a 6-digit code to complete the verification.